

# Fairview Educational Services Limited

## Gateway Enrolment Form 2011



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**Welcome to Fairview Educational Services Limited. Please read the instructions below carefully before you complete this enrolment form.**

### INSTRUCTIONS

The purpose of this enrolment form is to get from you the information we need to enrol you into a course at our organisation. We also need to collect information from you which is required by the Ministry of Education, Tertiary Education Commission and other Government agencies for statistical, registration and monitoring reasons. Please fill in the form properly by:

- Completing all sections of the form.
- Printing your answers clearly in pen, or ticking the box that applies for multi-choice questions.
- Signing the form.

STUDENT DETAILS	
Print your full legal name: <i>Family Name</i>	
<i>Given Name(s)</i>	
Preferred first name:	
Date of birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> 19 <input type="text"/> <input type="text"/>	Gender: <i>Male</i> <input type="checkbox"/> <i>Female</i> <input type="checkbox"/>
If you have an a National Student Index number (also known as the "NSN" or NZQA Record of Learning number), please write it here:	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Address and contact details:	<i>Permanent Address:</i>          <i>Post Code:</i>
Secondary School:	
Citizenship and Residency:  You may need to supply evidence of residence or citizenship	Tick the box which best describes your citizenship: <i>New Zealand Citizen</i> <input type="checkbox"/> NZL <i>Australian Citizen</i> <input type="checkbox"/> AUS <i>Other</i> <input type="checkbox"/> Please specify if "Other": <hr/> Tick the box if you have New Zealand Permanent Residency Status: <i>New Zealand Permanent Resident</i> <input type="checkbox"/> NZP

<p>Ethnicity: What ethnic group(s) do you belong to?</p> <p>You may tick up to three boxes which apply to you.</p>	<i>NZ European/Pakeha</i>	<input type="checkbox"/> 111	<i>Filipino</i>	<input type="checkbox"/> 411
	<i>New Zealand Māori</i>	<input type="checkbox"/> 211	<i>Cambodian</i>	<input type="checkbox"/> 412
	<i>Samoan</i>	<input type="checkbox"/> 311	<i>Vietnamese</i>	<input type="checkbox"/> 413
	<i>Cook Island Māori</i>	<input type="checkbox"/> 321	<i>Other Southeast Asian *</i>	<input type="checkbox"/> 414
	<i>Tongan</i>	<input type="checkbox"/> 331	<i>Chinese</i>	<input type="checkbox"/> 421
	<i>Niue</i>	<input type="checkbox"/> 341	<i>Indian</i>	<input type="checkbox"/> 431
	<i>Tokelauen</i>	<input type="checkbox"/> 351	<i>Sri Lankan</i>	<input type="checkbox"/> 441
	<i>Fijian</i>	<input type="checkbox"/> 361	<i>Japanese</i>	<input type="checkbox"/> 442
	<i>Other Pacific Peoples *</i>	<input type="checkbox"/> 371	<i>Korean</i>	<input type="checkbox"/> 443
	<i>British/Irish</i>	<input type="checkbox"/> 121	<i>Other Asian *</i>	<input type="checkbox"/> 444
	<i>Dutch</i>	<input type="checkbox"/> 122	<i>Middle Eastern</i>	<input type="checkbox"/> 511
	<i>Greek</i>	<input type="checkbox"/> 123	<i>Latin American</i>	<input type="checkbox"/> 521
	<i>Polish</i>	<input type="checkbox"/> 124	<i>African</i>	<input type="checkbox"/> 531
	<i>South Slav</i>	<input type="checkbox"/> 125	<i>Other *</i>	<input type="checkbox"/> 611
	<i>Italian</i>	<input type="checkbox"/> 126	<i>Not Stated</i>	<input type="checkbox"/> 999
	<i>German</i>	<input type="checkbox"/> 127		
	<i>Australian</i>	<input type="checkbox"/> 128		
	<i>Other European *</i>	<input type="checkbox"/> 129		
<p>* Please specify if "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other".</p>				

<p>Iwi:</p> <p>If you identified as New Zealand Māori, what is the name of your iwi (tribe or tribes) and rohe?</p>	<p>Iwi:</p> <p>Rohe (iwi home area):</p> <p>Iwi:</p> <p>Rohe (iwi home area):</p>
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**DECLARATION**

**Privacy – Fairview Educational Services Limited** collects and stores information from this form to comply with the requirements of the Ministry of Education (student statistical returns), **New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes)**, Tertiary Education Commission (funding returns, monitoring), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to select students for qualifications, to manage internal administrative processes, for internal reporting, and to measure the relevance of **the organisation's** qualifications. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records.

In addition, when required by statute, **Fairview Educational Services Limited** releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that the **Fairview Educational Services Limited** will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the **Enrolments Officer**.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires **Fairview Educational Services Limited** to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act which can be viewed on the Privacy Commissioner's [web site](#).

**Rules –** In signing this enrolment form you undertake to comply with the published rules and policies of **Fairview Educational Services Limited** with regard to assessment procedures.

**Declaration –** I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Signature Date

➤ **Please make sure that you sign your enrolment form above** ◀